

## How do I Sign In to the CFTC Portal?

This document provides an overview of the steps needed to login to the CFTC Portal.

CFTC does not permit the sharing of Portal accounts. Each user must have an individual account using a first and last name. Please allow up to two business days for new account requests to be reviewed. Contact <u>TechSupport@cftc.gov</u> if you have any questions.

- 1. Select the CFTC Portal Sign In URL: <u>https://portal.cftc.gov</u>
- 2. Read the CFTC Portal Terms of Use Agreement. To access the Portal, it is necessary to accept the Terms of Use Agreement by selecting [Accept].

	CFTC PORTAL
	Warning
This computer system is a system is to be used only violation of Federal law. S information system is pro communications and info authorized or unauthorized expressly consents to suu seized and disclosed by a privacy when using this s this system is collected, s	a United States Government information system operated by the Commodity Futures Trading Commission ("CFTC"). This for authorized purposes by individuals who have been granted access rights by the CFTC. Misuse of this computer system is a iee Computer Fraud and Abuse Act of 1986, Pub. L.99-474, 100 Stat. 1213 (1986). Unauthorized access or use of this hibited and may be subject to criminal, civil and/or administrative action. The Government routinely intercepts and monitors mation on this system, for example, to address security vulnerabilities and other risks. All users of this system, whether ad, are subject to monitoring by the CFTC and other authorized Federal Government officials. Anyone using this system ch monitorized perconded or stored on this system may be intercepted, recorded, read, copied, searched, and to authorized personnel for official purposes consistent with CFTC policies. Users have no reasonable expectation of ystem or in any communication or data which is transmitted or stored on this system. Personal information submitted through tored and otherwise processed as stated in the Portal Privacy Policy.

3. Enter the username and password and select the "Submit" button.

An official website of the United States governme	nt Here's how you know ❤
	(CFTC.GOV
	Sign In
	Username ()
	Username is not an email address.
	Password 0
	Submit
	Forgot your username or password?
	Don't nave an account? Request an account For help, refer to Frequently Asked Questions or contact TechSupport@cftc.gov

Upon successfully entering the proper credentials, choose an authentication method. Two options will be provided – Text message and Automated phone call. A third option, "Authentication App", will be available after following the steps at the end of the document.

In this example we will choose Text message.

Select your a	authentication method
O Text mes	sage
Get security	/ code to +1 (xxx) xxx - 8815
O Automate	ed phone call
Get security	/ code to <b>+1 (xxx) xxx - 8815</b>
Get security	/ code to +1 (xxx) xxx - 8815
Submit	Cancel

5. A text message with a six-digit code will be sent to the phone number associated with the user's account. Check the mobile device for the code. In this example the code is 111111.

07:08 🕫		
<		
	Text Message Today 07:08	
CFTC Por	tal Code is	
0	( Text Message	1
N 💿 🌄	- w 😅 🔍	

6. Enter the code into the text box and click Submit to complete the Sign In process.

<b>(</b> <sup>*)</sup> Check your phone	
We sent a security code to +1 (xxx) xxx - 8815 This code will expire in 15 minutes. One-time security code	
111111	
Submit	
Didn't receive text message?	
t⊐ Get another Code	
Choose another authentication method	

6. The User will be successfully authenticated and redirected to the Forms page on the Portal. In this example, the user signed in with a Derivatives Clearing Organization (DCO) account.

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Event Specific Report 39.10(c)(4), 39.11(f)(4), 39.12(b), 39.18(g), 39.18(h), 39.19(c)(3), 39.19(c)(4), 39.19(c)(5) Event Specific Report	rt	Event Specific Report 39.10(c)(4), 39.11(f)(4), 39.12(b), 39.18(g), 39.18(h), 39.19(c)(3), 39.19(c)(4), 39.19(c)(5) Event Specific Report
Acknowledgment Letter		Acknowledgment Letter 1.20(d)(4), 1.20(g)(4)(iii), 1.26(b), 22.5(b), 30.7(d)(4) Acknowledgement Letter

## **Configure Authentication App**

1. The preferred and most secure method for authenticating with the CFTC Portal is to use an Authentication App. This section will show in three easy steps how to enable this feature when signing in to the Portal.

Navigate to the My Account page to begin the process.

An official website of the United States government Here's how you know 🗸			
	Futures Commission Merchant (FCM) Last Login Date: 10/31/2023 10:58:10 AM		
Forms Submissions My Account Dashboard Sign Out			
MY ACCOUNT			
TWO-FACTOR AUTHENTICATION			
If you don't want to receive security codes by text or phone call, you can set up an authentication app on your device to generate security codes. Once enabled, you will be able to use the one-time passcodes generated by the application each time you sign in instead of receiving a text message or a phone call. If you are having difficulty setting up the authentication app, you will need to contact the app developer directly for assistance.			
1 Install an authentication app.	2 Scan QR barcode.		
Some popular options include: Google Authenticator (iOS/Android) Authy 1Password LastPass Microsoft Authenticator			
	Or enter this code manually into your authentication app		
	GM2GMZLCGRSGINRXHFRTIOBSMQ		
3 Enter the code	from your app.		
Phone			
Do you want to update phone number	er?		
🔿 Yes 🖲 No			

2. If the user doesn't already have an Authentication App on their mobile device, then choose to install one of the options below or install another software-based authenticator.

Some popular options include:

- Google Authenticator (<u>iOS/Android</u>)
- <u>Authy</u>
- <u>1Password</u>
- <u>LastPass</u>
- Microsoft Authenticator
- 3. Complete the remaining steps by scanning the QR Barcode or manually entering the code into the Authentication App. The final step is to enter the six-digit code into the text field and then press the Submit button to complete the process.

MY ACCOUNT			
TWO-FACTOR AUTHENTICATION			
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<ol> <li>Install an authentication app.</li> </ol>	2 Scan QR barcode.		
Some popular options include: Google Authenticator (iOS/Ar Authy 1Password	ndroid)		
LastPass     Microsoft Authenticator			
	GIYWEMICMU2DKYLGMIYTCYJXGO		
	3 Enter the code from your app.		
	Submit		
Phone			
Do yo O Ye	u want to update phone number? es 💿 No		

4. The Authentication App is successfully added to the user's account.

	ON	LTR GLOBAL WORLD WIDE 1 Large Trader (LTR) Last Login Date: 9/18/2023 2:17:34 PM	
Forms Submissions My Account	Sign Out		
MY ACCOUNT			
TWO-FACTOR AUTHENTICATION			
You are able to use the one-time passcodes generated by the application each time you sign in instead of receiving a text message or a phone call.			
Authentication App	Delete		
Phone			
	Do you want to update phone number?		
○ Yes			