



U.S. COMMODITY FUTURES TRADING COMMISSION

Three Lafayette Centre
1155 21st Street, NW, Washington, DC 20581

How do I register for a CFTC Portal Account?

This document provides an overview of the steps needed to request a new CFTC Portal account.

CFTC does not permit the sharing of Portal accounts. Each user must have an individual account using their email address and full name. Please allow up to two business days for new account requests to be reviewed.

To request a CFTC Portal account:

1. Select the CFTC Portal Sign In URL: <https://portal.cftc.gov>
2. Read the CFTC Portal Terms of Use Agreement. To access the Portal, it is necessary to accept the Terms of Use Agreement by selecting [Accept].



CFTC PORTAL

Warning

This computer system is a United States Government information system operated by the Commodity Futures Trading Commission ("CFTC"). This system is to be used only for authorized purposes by individuals who have been granted access rights by the CFTC. Misuse of this computer system is a violation of Federal law. See Computer Fraud and Abuse Act of 1986, Pub. L. 99-474, 100 Stat. 1213 (1986). Unauthorized access or use of this information system is prohibited and may be subject to criminal, civil and/or administrative action. The Government routinely intercepts and monitors communications and information on this system, for example, to address security vulnerabilities and other risks. All users of this system, whether authorized or unauthorized, are subject to monitoring by the CFTC and other authorized Federal Government officials. Anyone using this system expressly consents to such monitoring. All of the information transmitted or stored on this system may be intercepted, recorded, read, copied, searched, seized and disclosed by and to authorized personnel for official purposes consistent with CFTC policies. Users have no reasonable expectation of privacy when using this system or in any communication or data which is transmitted or stored on this system. Personal information submitted through this system is collected, stored and otherwise processed as stated in the Portal Privacy Policy.

Any information an individual submits to the CFTC must be true and accurate. The making of a false statement to the CFTC may be a basis for administrative action under 7 U.S.C. § 9 and may be punishable by fine or imprisonment, or both, under 7 U.S.C. § 13 or 18 U.S.C. § 1001.

By clicking "Accept", you acknowledge that you have read, understand and consent to the above, to the [Terms of Use Agreement](#) and to the processing of your personal information as stated in the [Privacy Policy](#).

Accept

3. On the CFTC Portal “Sign In” page, select the “Request an account” link.

Sign In

Username

Username is not an email address.

Password

[Sign In](#)

Forgot your [username](#) or [password](#)?

Don't have an account? [Request an account](#)

FAQs

- [How do I login to the CFTC Portal?](#)
- [How do I use PERT in the CFTC Portal?](#)
- [How do I reset my password?](#)
- [How do I register for the CFTC Portal?](#)

Account is locked out? Please wait 30 minutes to login again or choose [Forgot Password](#)?

If you are experiencing technical difficulties or have a technical question, visit the [Frequently Asked Questions](#) page.

If your question is not answered on the Frequently Asked Questions page, please contact us at TechSupport@cftc.gov.

4. Complete the New User Request Form. Choose the appropriate country code and enter a valid phone number to receive a security code. Use the Send Security Code button to begin the phone number validation step. In this example we will choose Text.

New User Request Form

ORGANIZATION INFORMATION

Organization Type
Select Organization Type ▼

Organization Name
Select Organization Name ▼

Submission Types
Select Submission Types ▼

CONTACT INFORMATION

First Name
First Name

Last Name
Last Name

Email Address
Email Address

Confirm Email Address
Confirm Email Address

Country Code
🇺🇸 +1

Phone Number
Phone Number

Text Voice

[Send Security Code](#)

Must verify phone number through text or phone call.

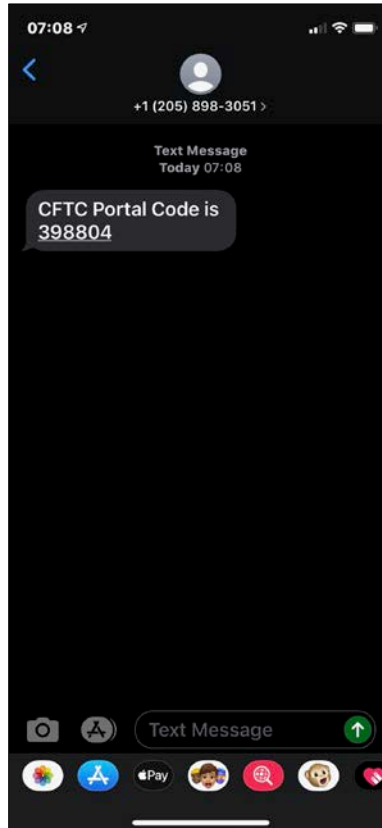
[Submit](#)

Already have an Account? [Sign In](#)

Forgot your [username](#) or [password](#)?

For help, refer to [Frequently Asked Questions](#) or contact TechSupport@cftc.gov

5. After choosing Send Security Code, the Portal will send a text message or voice call with a six-digit code to the phone number listed on the new register form. In this example we chose Text. Check the mobile device for the code. In this example the code is 398804.



6. Enter the code into the text box and click Submit.

The screenshot shows a web page for the U.S. Commodity Futures Trading Commission (CFTC). At the top left, there is a logo with the text 'COMMODITY FUTURES' and 'CFTC'. A modal window titled 'Check your phone' is centered on the screen. The modal contains the following text and elements:

- Icon of a phone with signal waves.
- Section header: **Check your phone**
- Text: **We sent a security code to +1 (xxx) xxx - 6535**
- Text: *This code will expire in 15 minutes.*
- Section header: **One-time security code**
- Text input field containing the code: **398804**
- Blue button: **Submit**
- Text: **Didn't receive text message?**
- Blue button with a refresh icon: **Get another Code**
- Blue button: **Choose another authentication method**
- Red button: **Close**

At the bottom of the page, there is a dark blue footer with the following text:

U.S. COMMODITY FUTURES TRADING COMMISSION
Three Lafayette Centre, 1155 21st Street, NW, Washington, DC 20581, 202.418.5000
[Privacy Policy](#) | [Terms of Use Agreement](#) | [Support](#) | [Frequently Asked Questions](#)

7. Once successfully authenticated, the user will be redirected to the “New User Request Form”. To complete the process, press the Submit button.

New User Request Form

ORGANIZATION INFORMATION

Organization Type
Select Organization Type ▼

Organization Name
Select Organization Name ▼

Submission Types
Select Submission Types ▼

CONTACT INFORMATION

First Name
First Name

Last Name
Last Name

Email Address
Email Address

Confirm Email Address
Confirm Email Address

Country Code
+1

Phone Number
Phone Number

Text Voice

Send Security Code

Submit

Already have an Account? [Sign In](#)

Forgot your [username](#) or [password](#)?

For help, refer to [Frequently Asked Questions](#) or contact TechSupport@cftc.gov

8. A CFTC account verification email will be sent to the registered email address. After submitting the form, please check the Junk or Spam folders if the email was not received. If the message was not received, the user will need to contact their network administrator and ensure they are not blocking noreply@portalmail.cftc.gov.

9. Select the URL in the email within eight hours of receiving the message. If the link has expired, the process must be repeated.

CFTC Portal Account Verification

 NOREPLY@
[Redacted]

Sent: Wed 8/6/2018 1:20 PM

To: [Redacted]

You have requested a new [Redacted] account for [Redacted] in the CFTC Portal.

In order to process the request, please verify your email address within 8 hours by clicking on the link below:

[Redacted]

If clicking the link doesn't work, you may try to copy and paste the link into the address bar of a browser.

After your email address has been verified, please allow 2 business days for the new account request to be reviewed. Upon approval an email with further instructions will be sent.

If you do not recognize this activity, or if you have questions regarding this correspondence, contact TechSupport@cftc.gov.

This message is being sent to [Redacted] in accordance with the Commodity Futures Trading Commission Portal Terms of Use Agreement. You cannot opt out of receiving these email messages as they provide important information about your CFTC Portal account. Links to the Terms of Use Agreement and the Portal Privacy Policy may be found at <https://portal.cftc.gov/>.

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10. The browser will display a message that the registration has been successfully completed. Please allow up to two business days for new account requests to be reviewed.

Your account registration request is being reviewed.


Please allow **2 business days** for the review to be completed.

Once reviewed, you will receive an email confirmation along with further instructions.

For help please contact TechSupport@cftc.gov.

11. If the account request is approved, an email with the assigned username and instructions for setting a password will be sent.

A CFTC Portal Account has been created on your behalf

 NOREPLY@
[Redacted]

Sent: Wed 8/6/2018 1:25 PM

To: [Redacted]

A new [Redacted] account has been created for you on behalf of [Redacted].

Username: [Redacted]

Click the link below to reset your password. If the link does not work, copy and paste the address into a browser.

[Redacted]

Note: CFTC will never request password information via phone or email, as that information is private and only known by you.

CFTC Portal Accounts and Passwords: Your account will become disabled after 13 months of inactivity. Passwords must be changed every 3 months.

If you do not recognize this activity, or if you have questions regarding this correspondence, contact TechSupport@cftc.gov.

This message is being sent to [Redacted] in accordance with the Commodity Futures Trading Commission Portal Terms of Use Agreement. You cannot opt out of receiving these email messages as they provide important information about your CFTC Portal account. Links to the Terms of Use Agreement and the Portal Privacy Policy may be found at <https://portal.cftc.gov/>.

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