



U.S. COMMODITY FUTURES TRADING COMMISSION

Three Lafayette Centre
1155 21st Street, NW, Washington, DC 20581


How do I register for a CFTC Portal Account?

This document provides an overview of the steps needed to request a new CFTC Portal account.

CFTC does not permit the sharing of Portal accounts. Each user must have an individual account using their email address and full name. Please allow up to two business days for new account requests to be reviewed. Contact TechSupport@cftc.gov if you have any questions.

To request a CFTC Portal account:

1. Select the CFTC Portal Sign In URL: <https://portal.cftc.gov>
2. Read the CFTC Portal Terms of Use Agreement. To access the Portal, it is necessary to accept the Terms of Use Agreement by selecting [Accept].


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CFTC PORTAL

Warning

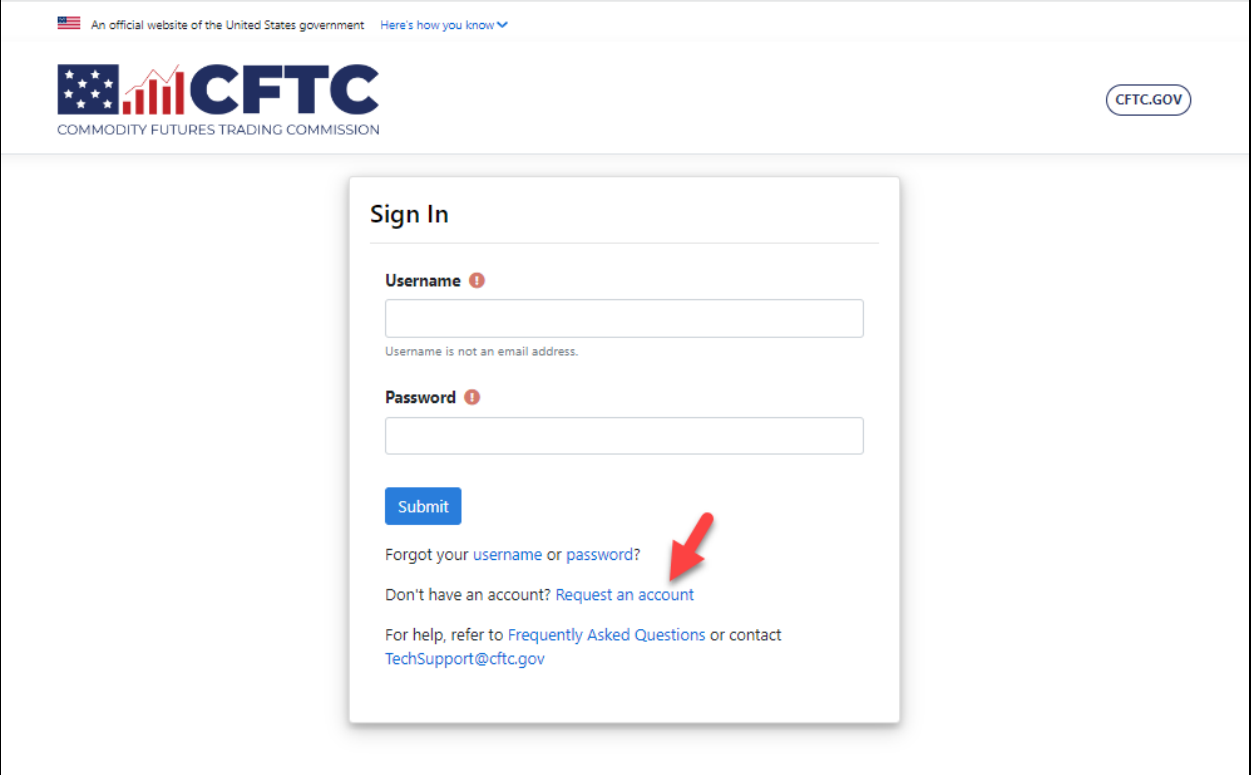
This computer system is a United States Government information system operated by the Commodity Futures Trading Commission ("CFTC"). This system is to be used only for authorized purposes by individuals who have been granted access rights by the CFTC. Misuse of this computer system is a violation of Federal law. See Computer Fraud and Abuse Act of 1986, Pub. L. 99-474, 100 Stat. 1213 (1986). Unauthorized access or use of this information system is prohibited and may be subject to criminal, civil and/or administrative action. The Government routinely intercepts and monitors communications and information on this system, for example, to address security vulnerabilities and other risks. All users of this system, whether authorized or unauthorized, are subject to monitoring by the CFTC and other authorized Federal Government officials. Anyone using this system expressly consents to such monitoring. All of the information transmitted or stored on this system may be intercepted, recorded, read, copied, searched, seized and disclosed by and to authorized personnel for official purposes consistent with CFTC policies. Users have no reasonable expectation of privacy when using this system or in any communication or data which is transmitted or stored on this system. Personal information submitted through this system is collected, stored and otherwise processed as stated in the Portal Privacy Policy.

Any information an individual submits to the CFTC must be true and accurate. The making of a false statement to the CFTC may be a basis for administrative action under 7 U.S.C. § 9 and may be punishable by fine or imprisonment, or both, under 7 U.S.C. § 13 or 18 U.S.C. § 1001.


By clicking "Accept", you acknowledge that you have read, understand and consent to the above, to the [Terms of Use Agreement](#) and to the processing of your personal information as stated in the [Privacy Policy](#).

Accept

3. On the CFTC Portal “Sign In” page, select the “Request an account” link.



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Sign In

Username ⓘ

Username is not an email address.

Password ⓘ

[Submit](#)


[Forgot your username or password?](#)

Don't have an account? [Request an account](#)

For help, refer to [Frequently Asked Questions](#) or contact TechSupport@cftc.gov

4. Complete the New User Request Form. Select an Organization Type from the dropdown menu. In this example we selected FBOT. Organization Name and Submission type fields are displayed.

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New User Request Form

Organization Type
FBOT (Foreign Boards of Trade) ▼

Organization Name
FBOT GLOBAL WORLDWIDE ▼

Submission Type
All selected (8) ⌵

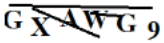
First Name

Last Name

Email Address

Confirm Email Address


Phone Number
 +1 -
Numbers only.

Validation Code ⓘ

[Generate New Image](#)
[Get Audio Code](#)

[Already have an Account? Sign In](#)
[Forgot your username or password?](#)
For help, refer to [Frequently Asked Questions](#) or contact TechSupport@cftc.gov

5. Complete the form using your First Name, Last Name, Business Email Address, and Phone Number.
6. Please use an individual/non-shared email address. Shared email addresses can cause the registration request to be denied. The Portal does not support phone numbers with an extension.
7. Choose the appropriate country code and enter a valid phone number.
8. Enter the correct Validation Code into the text box and select Submit.

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New User Request Form

Organization Type
FBOT (Foreign Boards of Trade) ▼

Organization Name
FBOT GLOBAL WORLDWIDE ▼

Submission Type
All selected (8) ±

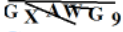
First Name
Gurpreet


Last Name
Hayat

Email Address
ghayat@cftc.gov

Confirm Email Address
ghayat@cftc.gov

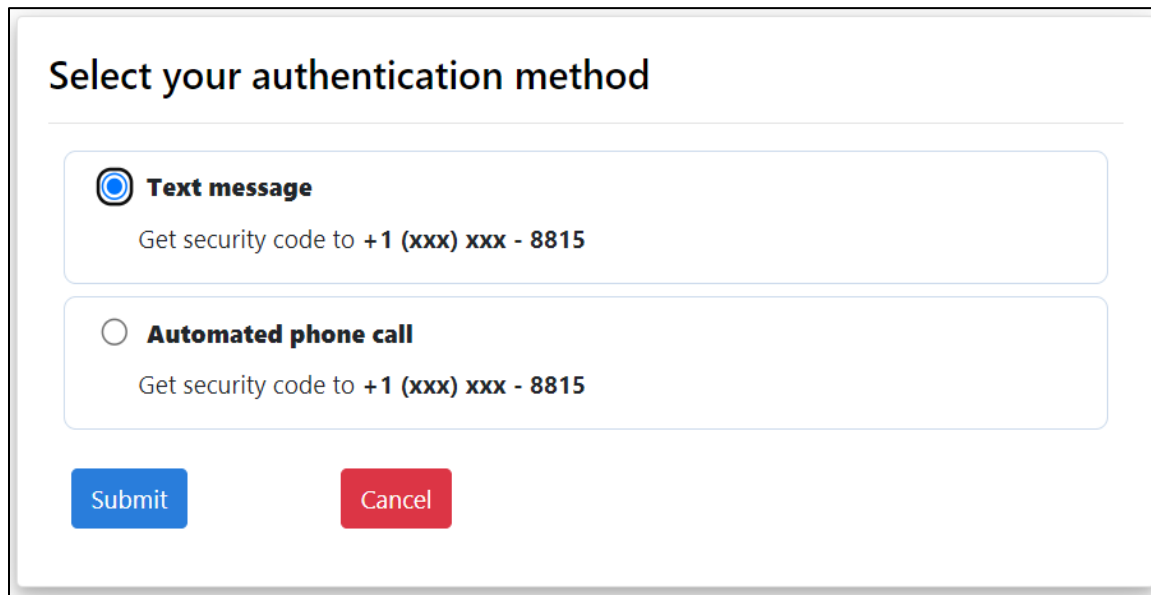
Phone Number
+1 5712298815
Numbers only.

Validation Code

[Generate New Image](#)
[Get Audio Code](#)
GXAWG9

Submit 

[Already have an Account? Sign In](#)
[Forgot your username or password?](#)
For help, refer to [Frequently Asked Questions](#) or contact TechSupport@cftc.gov

9. Select the authentication method to begin the phone number validation step. In this example, we chose Text message.



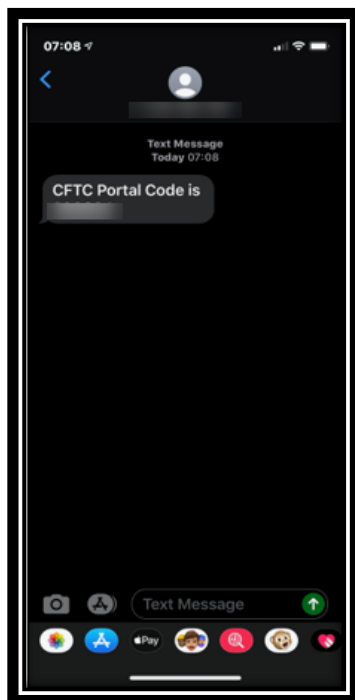
Select your authentication method

☒ **Text message**
Get security code to +1 (xxx) xxx - 8815

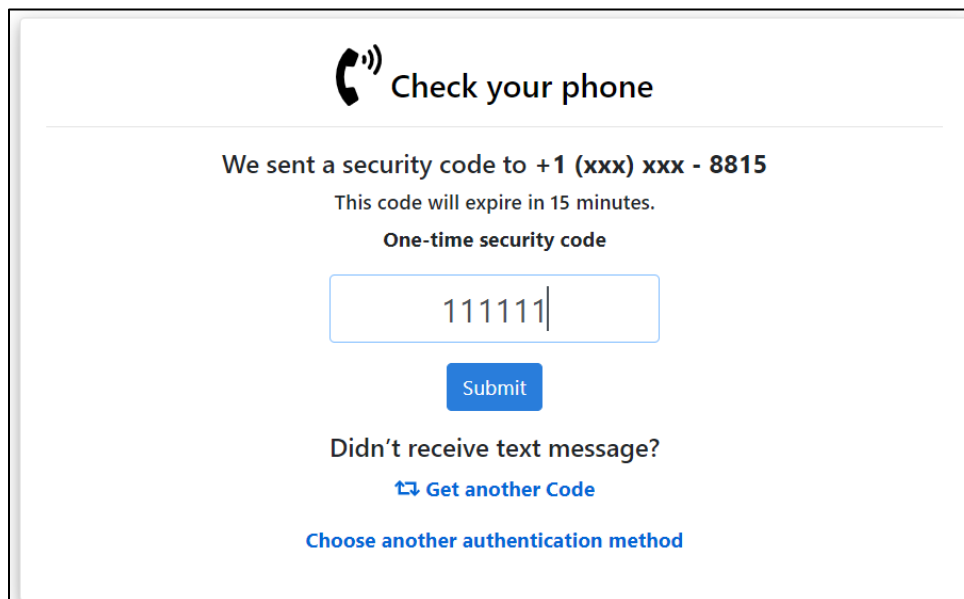
☐ **Automated phone call**
Get security code to +1 (xxx) xxx - 8815

Submit **Cancel**

10. After choosing the authentication method the Portal will send a text message or voice call with a six-digit code to the phone number listed on the new registration form. Check the mobile device for the code. In this example the code is 111111.

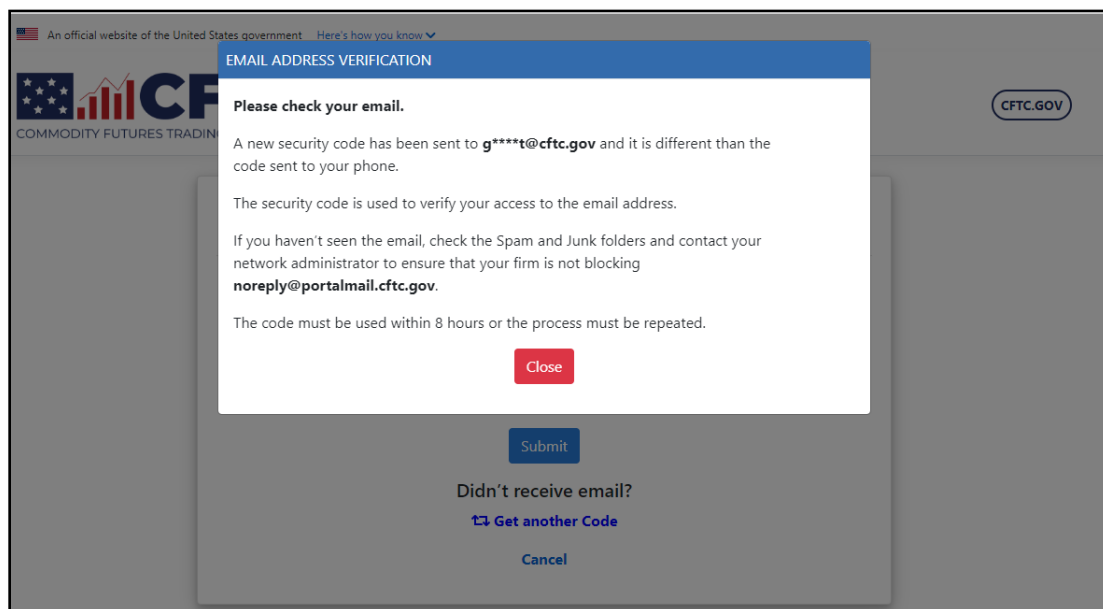


11. Enter the code into the text box and click Submit.



The screenshot shows a mobile interface for phone verification. At the top, there is a phone icon and the text "Check your phone". Below this, a message states: "We sent a security code to +1 (xxx) xxx - 8815". A sub-message says: "This code will expire in 15 minutes." Underneath, it says "One-time security code". A text input field contains the digits "111111" with a cursor at the end. Below the input field is a blue "Submit" button. Further down, the text "Didn't receive text message?" is followed by a blue link "↻ Get another Code" and another blue link "Choose another authentication method".

12. When the user selects "Submit" a pop-up box will display 'Email Address Verification', and a new security code will be emailed to the registered email address to authenticate the request. Select "Close" to enter the email verification code.



The screenshot shows a web browser with the CFTC.gov website in the background. A white pop-up box titled "EMAIL ADDRESS VERIFICATION" is centered on the screen. The pop-up contains the following text: "Please check your email.", "A new security code has been sent to g****t@cftc.gov and it is different than the code sent to your phone.", "The security code is used to verify your access to the email address.", "If you haven't seen the email, check the Spam and Junk folders and contact your network administrator to ensure that your firm is not blocking noreply@portalmail.cftc.gov.", and "The code must be used within 8 hours or the process must be repeated." At the bottom of the pop-up is a red "Close" button. Below the pop-up, on the website, is a blue "Submit" button, the text "Didn't receive email?", a blue link "↻ Get another Code", and a "Cancel" link. The website header includes the text "An official website of the United States government" and "Here's how you know". The CFTC logo and "COMMODITY FUTURES TRADING" are visible on the left, and a "CFTC.GOV" button is on the right.

13. When the user opens the email from CFTC, it will have a six-digit code. Enter this code into the textbox. You can copy and paste the code from the email into the textbox. Click Submit when done.

Note: The Email Code will expire within eight (8) hours of receipt of the message. If the code has expired, the process must be repeated.

The screenshot shows the CFTC website header with the logo and "COMMODITY FUTURES TRADING COMMISSION" text. A central modal box titled "Email Address Verification" contains the following text: "We sent a security code to g****t@cftc.gov", "This code will expire in 8 hours.", and "One-time security code". Below this is a text input field containing "111111". A red arrow points to the input field, and another red arrow points to the "Submit" button. Below the button are links for "Didn't receive email?", "Get another Code", and "Cancel".

14. Once successfully authenticated, the page will be redirected to the browser and it will display the message to "Your account registration request is being reviewed".

The screenshot shows the CFTC website header. The main content area displays the message: "Your account registration request is being reviewed." Below this, it states: "Please allow 2 business days for the review to be completed." and "Once reviewed, you will receive an email confirmation along with further instructions." At the bottom, it provides a contact email: "For help please contact TechSupport@cftc.gov."

15. At this point in the process, it may be necessary to wait for up to two business days for account approval by the CFTC business team.

If the account request is approved, an email similar to the one below with the assigned username and instructions for setting a password will be sent. If you do not receive an email, please check your Junk or Spam folders. If you do not see the message in the Junk or Spam folders, please contact your network administrator and ensure that your firm is not blocking noreply@portalmail.cftc.gov.

